
Senior Fair Board Meeting

Tuesday, March 12, 2019
Defiance EMA Building @7:00pm

Attendees

Donia Anderson	X	Renae Cottrell	X	Bridget Ruppert	X
Gary Backhaus	E	Emily Ellsworth (7:25pm)	X	Jerry Sanders	X
Tracey Backhaus	X	Angie Etchen	E	Ben Sandleben	X
Jeff Binder	X	Jeremy Limber	X	Jerry Sheets	E
Yvonne Blosser	X	Desirae Mack	X	Carol Sines	X
Brian Chittenden	X	Joel Retcher	X	Mitch Troyer (7:17pm)	X
Kate Chittenden	X	Larry Retcher	X	Nicole Walters	X
Michael Cline	E	Breanna Richards	X	Lavon Wiles	E
Deb Cocke	E	Jeff Rohlf	X	Kayleigh Zolman	X

Agenda

Called to Order

President Jerry Sanders called the meeting to order at 7:00pm. The pledge of Allegiance was recited by those in attendance. Excused: Gary Backhaus, Deb Cocke, Angie Etchen, Jerry Sheets, Lavon Wiles.

Secretary's Report

1. **Motion** by Nicole: Abstain from reading the minutes.
Seconded by Jeremy.
Motion **Passed**.
2. **Motion** by Kayleigh: Approve the minutes.
Seconded by Joel.
Motion **Passed**.

Financial Report

1. Added Bills for February: Breanna Richards reimbursement for postage of \$11.00. Defiance County Area Horseman's \$1,200.00 (Track Conditioner-Final Payment), Signature Series Membership Fee \$200.
2. Late fee for Phone Bill. February bills were not mailed out because they were not approved due to February meeting cancelation. Jerry Sanders informed Julie Wiles that essentials do not need approval from board for payment. A blanket motion was made years past approving essential bills be paid regularly.
3. Ohio fair Funds Distribution was deposited \$4,131.59 for Junior Fair Premiums. Received \$9,969.09 from Horse Association (Bill Peters).
4. Outstanding Checks-Fairview Young Farmers lost their check from the money that was donated for the new horse racks. Julie placed a stop payment fee of \$35.00. Julie is trying to see if the bank will remove the stop payment fee.
5. **Motion** by Joel: Do not deduct the stop payment fee from the Fairview Young Farmers check.
Seconded by Renae.
Motion **Passed**.
6. Julie received concessioners checks for the 2019 fair.
7. Visa annual fee is \$32.80. Card is not activated. Card was obtained to be used for conference for tax purposes. Reminder that no taxes can be applied on this card.
8. Magic of Eli needs 25% deposit of \$400.00.
9. Outstanding Checks-Julie will contact those with outstanding checks this month. We will decide next meeting what to do with the outstanding checks.
10. **Motion** by Brian (7:18pm): Pay the bills.
Seconded by Nicole.
Motion **Passed**.
11. **Motion** by Larry: Approve the Financial report.
Seconded by Joel.
Motion **Passed**.

12. **Motion** by Larry (7:20pm): Activate the Visa and pay the annual fee. Use the visa only for convention. Visa is to stay in Julie's possession.

Seconded by Jeff Binder.

Motion **Passed**.

Correspondence:

1. OFMA Districts 1 & 2 Spring Meeting: Hosted by Hancock County & Wood County Fair. April 13, 2019 @ 12:00pm. RSVP needed April 5th. (See Notes for Address)
2. Email-Dino Experience interested in our fair. Paul Rosewood-Performer interested in our fair. Wristband Man wanting to sell wristbands.
3. Quilt Fair-Huber Opera House Saturday, March 30th-Sunday, March 31st. They'd like us to advertise our Ag Hall Quilt Donations in return for advertising of their event on our Facebook page.

Guests:

1. Sherriff's Office (Dana)-Nothing to report.
2. Don Schooley-(Firefighter Representative) want approval for Friday Family night. Jeremy informed him that they need to connect with the Sherriff department
3. **Motion** by Carol: Allow Firefighters to host their Friday Family night.
Seconded by Mitch.
Motion **Passed**.
4. Pete Mendez-Brought his three-year contract (August 17-24, 2019, August 15-22, 2020, August 14-21, 2021) for the same amount for the next three years.
5. Mary Bishop-Minutes haven't been posted on the website since 2017. Jerry mentioned that they're also updated on the 4-H website through Teresa Johnson.

Committees:

1. Executive Committee (7:34pm): Discussed drainage issue. (will address later in the meeting)
2. Fundraising-Bridget, Nicole and Breanna have planned a Spaghetti Dinner on Friday, April 26th at Crystal Fountain Auditorium in Sherwood, Ohio. The hall is being donated for free. The Defiance Cattleman's Association is donating the hamburger. A sign-up sheet was passed around for those interested in donating to the dinner. (See notes for donation list)

3. Entertainment-Deb needs Rodeo contract copy. Discussion of a Barn Dance. Community member wants to help and get volunteers to do a "Defiance County Talent Show."
4. Sponsorships-Marketing Packets have been edited and proofed. Kayleigh has Marketing Portfolio's. Discussed the option of splitting up the Rodeo sponsors for Bounty Bulls and banners on Center Gate, Arena Panels, etc. Wood shavings for the Petting Zoo's, Jerry advised for Ben to discuss this with Yvonne. Petting Zoo will promote their animals at sponsorships location. Sponsors need to provide their JPEG logo's to Bre for Social Media recognition.
5. Concessions- Updated Outside Ag & Concession Contracts need approval. The concessions went from \$150.00 to \$175.00 and included an extra pass. Outside Ag display was raised from \$50.00 to \$75.00.
6. **Motion (9:12pm)** by Kate: Raise Outside Ag & Concession Contracts. Concession contracts will be \$175.00. Outside Ag Contracts will be \$75.00.
Seconded by Jeff Binder.
Motion **Passed**.
7. Gates- Hicksville Schools are not filling gate spots. Need more organizations to fill the gate positions. Please send suggestions to Ben.
8. Social Media- Meet the Boards need to be turned back into Breanna by April's meeting.
9. Senior Pavilion- Children Choosing Christ needs a spot near the Senior Pavilion to set up their activities.
10. Grounds- Two lawn mowers need to be picked up and serviced. Joel will take them to Sloan's.
Motion (7:50pm) by Brian: Take two lawn mowers to Sloan's to be serviced.
Seconded by Mitch.
Motion **Passed**.
11. Rentals- Suggest charging \$10 a month for stall manure. Currently, only one horse is on grounds and would owe us a current \$60 on top of the stall rent. Stall rent is \$60 a month. Fair board members need to get their contracts done for their rentals being stored on grounds.
Motion (7:57pm) by Brian: Raise the stall manure charge to \$10 a month, per stall, addition to stall rental costs.
Seconded by Nicole.
Motion **Passed**.

12. Agricultural- Horticulture Workshop will be hosted on Thursday, April 25th from 7:00-8:00pm at the Crystal Fountain Auditorium. All quilt donations will go to St. Jude's Children's Research Hospital.
6. Christmas Cruise Thru (CCT) Committee- Two invoices will be presented for their rental bill and their electric bill. Per the contract between the CCT & Defiance County Agriculture, we will present a bill for \$1,000.00 for their electric bill with an explanation of how the \$1,000.00 was determined.
Motion (8:18pm) by Nicole: Bill the CCT for \$1,000.00
Seconded by Jeremy.
Motion Caused **Division of the House**.
Hand votes were counted.
Motion **Fails**.
7. Meeting continued while fair board directors worked on the CCT numbers. We returned to the CCT committee at 8:30pm. Numbers were not agreed upon yet. At 8:38pm we continued on with the meeting with more board directors worked on the CCT numbers.
8. **Motion (8:42pm)** by Jeff Binder: \$1,041.00 is the total after base rate. Show them the numbers and bill them for \$1,000.00 even.
Seconded by Nicole.
Motion **Passed**.

Old Business

1. Jerry discussed with our attorney and an individual that deals with our safety within the county. Our attorney advises that we would cause more problems by requiring background checks on everyone contracted at the fair.
2. Bridget has an Auxiliary Group Agreement form. She passed around the form for everyone to look over. The Executive Board discussed this form at the February meeting and they find it fair. Auxiliary Committee suggested that they get half price fair tickets and half price camping.

New Business

1. Ohio State Highway Patrol will be using our grounds for a mock crash on April 24, 2019. They need on the grounds the day before and will need to provide their own sound system.
Motion (8:38pm) by Carol: Allow OSHP to use the grounds for their mock crash and to be on the grounds the day before to set up.

Seconded by Renae.

Motion **Passed**.

2. Horse Matinee-May 25th is their date. Rain date is August 24th. This is a preview of horses to get started for the year.

Motion (8:40pm) by Brian: Allow Horse Matinee to happen May 25th. If a rain date is needed, we will figure out another date.

Seconded by Kayleigh.

Motion **Passed**.

3. Club Lamb Sale wants to use the Sheep barn for 2-3 hours to provide lambs for the kids. The date is April 20th.

Motion (8:40pm) by Yvonne: Allow the club to use the grounds on April 20th.

Seconded by Mitch.

Motion **Passed**.

4. Bids for Electric- CV Electric Bid is \$6,100.00.

Gate Bids-We will not approve until we have more bids.

5. **Motion** by Jeff Binder: Accept CV Electric Bid for \$6,100.00

Seconded by Brian.

Motion **Passed**.

6. Breanna needs to mail a letter to CV Electric accepting their bid. We will wait to re-run our janitorial bids. Carol is going to check with ServiceMaster.

7. Jerry and Jeremy met with the Commissioners about the new Senior Pavilion. Around the first of April we will have a rendering. Concrete was step one. We were award another \$125,000.00 on top of the \$30,000 last year. Total for the pavilion will be \$200,000+ for what is going to be built. Commissioners are in agreeance to go ahead with the project. The pavilion will be a steel post 6x6 wrapped with brick. There will be electricity. Four outlets per pole. Scooters will have a recharging station at the pavilion. Concrete will be fixed with a drain installed.

8. **Motion (8:52pm)** by Jeff Binder: Approve to pay our received grant money from the State in the amount of \$125,000 and \$30,000 to the Defiance county Commissioners for the construction of the Senior Pavilion Project.

Seconded by Ben Sandleben.

Motion **Passed**.

9. Jerry and Jeremy met with Chad Vetter about a tile that comes off the back side of the campground that drains the campground & shoe-town outside of gate four. The clay tiles have blown out. Cost would be roughly \$16,000.00. We will discuss with surrounding users of the drain on the possibility of moving forward with fixing the drain. If an agreement cannot be made, we have the capability to use new drainage system on our grounds.

Motion (8:52pm) by Jeff Binder: Attempt to work with the community members to come to common agreement to fix the drainage.

Seconded by Carol.

Motion **Passed**.

Motion to Adjourn

1. **Motion** by Tracey: Adjourn the meeting.

Seconded by Kate.

Motion **Passed**.

Notes

- Volunteer Hours: Please submit days with times and locations that you'd like volunteers to help for fair. These hours will count towards the hours needed in order to run for a position on the board. Your dates and times can be submitted via email or text to Ben or Breanna.
- OFMA District 1 & 2 Spring Meeting: April 13, 2019 @ 12:00pm. **RSVP by April 5th**. Meal starts at noon. Location: The Pavilion-13800 West Poe Road, Bowling Green, Ohio 43402
Cost is \$22.00 per person. RSVP to: Tom Higbie Box 118 Jenera, Ohio 45841.
- Spaghetti Dinner Volunteer & Food Sign-Up
Tracey- Garlic Bred, Spaghetti Noodles, and Volunteer at Event
Kate-Volunteer at Event
Em-Volunteer at Event
Joel-3 Pies
Carol-Whatever is needed
Rena-Volunteer at Event
Yvonne-Whatever is needed, Volunteer at Event
Larry-5 Cases of Water
Deb-Volunteer at Event
Ben-Food Donation
Brian-Volunteer at Event
Ethan Walters-Volunteer at Event
Desirae Mack-100 Cupcakes, Volunteer at Event

Kayleigh Zolman-100 Cupcakes, Volunteer at Event
Bridget-Volunteer at Event

Action Items

1. Please submit ANY photos or information (with placement specification) for our website to Jerry Sander's sister at koenig@nwoet.org.
2. Any important information or photos that you'd like to be considered for posting on our social media, please submit to Breanna or Ben via Email or Facebook Messenger.

Next Meeting

Tuesday, April 9, 2019 @7:00pm.

Defiance County Fair Grounds-Secretary's Office

Respectfully submitted by,

Breanna Richards
2019 Secretary