

We, the Defiance Co. Ag. Society are reaching out and seeking organizations who may be looking for an easy fundraising event.

We are currently in the process of accepting bid proposals for gate ticket sales during the week of our fair August 17 through August 24, 2019.

Gates will open on Saturday, Sunday, and Monday at 7AM and close at 9PM. On Tuesday, Wednesday, and Thursday the hours will be 8AM-9PM. For the last Friday and Saturday, we will operate gates from 11AM-8PM. Each shift will need to report to the secretary's office approximately **30 minutes prior** to their shift start.

In the past, we have offered this job as a full week, however, due to scheduling conflicts, it has become difficult to find an organization who is able to accommodate enough people to fulfill all eight days. Therefore, we have broken it down into separate daily schedules.

Enclosed, you will find a schedule of gates operation for each day of the week and the number of persons needed at each gate. This varies somewhat due to the amount of attendance based on history.

Each day is broken into 3 shifts from Saturday through Thursday. The final 2 days are split into 2 shifts due to shorter days. We are flexible to change into longer shifts to accommodate your organization.

Please note that in addition to the number of people needed at each gate, you will also need 1 runner to make change when needed or relieve for restroom breaks, etc.

Due to the number of people needed daily, our **base maximum pay** has been established at these rates:

Saturday, Aug. 17 -\$750 total gates 15, 27 people needed
Sunday, Aug. 18 -\$750 total gates 15,27 people needed
Monday, Aug. 19 -\$700 total gates 13, 25 people needed
Tuesday, Aug. 20-\$600 total gates 13, 21 people needed
Wednesday, Aug. 21 -\$600 total gates 13, 21 people needed
Thursday, Aug. 22 -\$600 total gates 13,21 people needed
Friday, Aug. 23 -\$500 total gates 9, 16 people needed
Saturday, Aug. 24 -\$400 total gates 7, 13 people needed

At the beginning of each shift the supervisor of the ticket sellers will pick up and sign out change and tickets in the Secretary's office. At the end of each shift, supervisors will return money and tickets to the office and remain there until their money boxes are balanced.

Money shortages will be deducted from the end payment to sellers. Supervisors MUST attend a planning meeting before the fair. A \$75 penalty will be deducted from payment for each non-staffed gate.

If your organization would be interested in operating the gates all week, please submit bid proposals to the address listed on our website. If any questions, contact Ben Sandleben at 419-615-5150. Bids will be granted on a first come basis as we receive them.

You must provide a current **certificate of insurance** to the Defiance County Fair for proof of adequate liability coverage with the return of this contract

YOUR BID PROPOSAL MUST INCLUDE:

DAYS INTERESTED: _____

NAME: _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

BID PROPOSAL \$ _____

Defiance County Fair Gate schedule

8/17/2019-8/24/2019

| | Gate 1 | Gate 2 | Gate 3 | Gate 4 | Gate 5 | | |
|------------------|--------|--------|--------|--------|--------|--|----|
| 8/17/2019 | | | | | | | |
| Saturday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 2 | 2 | 3 | 2 | FAIR | | |
| 2nd | 2 | 2 | 3 | 2 | FAIR | | |
| 3rd | 2 | 2 | 3 | 2 | FAIR | | |
| | 6 | 6 | 9 | 6 | 0 | | 27 |

| | | | | | | | |
|------------------|-------|-------|-------|-------|-------|--|----|
| 8/18/2019 | | | | | | | |
| Sunday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 2 | 2 | 3 | 2 | FAIR | | |
| 2nd | 2 | 2 | 3 | 2 | FAIR | | |
| 3rd | 2 | 2 | 3 | 2 | FAIR | | |
| | 6 | 6 | 9 | 6 | 0 | | 27 |

| | | | | | | | |
|------------------|-------|-------|-------|-------|-------|--|----|
| 8/19/2019 | | | | | | | |
| Monday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 2 | 2 | 2 | 1 | FAIR | | |
| 2nd | 2 | 3 | 3 | 1 | FAIR | | |
| 3rd | 2 | 3 | 3 | 1 | FAIR | | |
| | 6 | 8 | 8 | 3 | 0 | | 25 |

| | | | | | | | |
|------------------|-------|-------|-------|-------|-------|--|----|
| 8/20/2019 | | | | | | | |
| Tuesday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 2 | 2 | 2 | 1 | FAIR | | |
| 2nd | 2 | 2 | 2 | 1 | FAIR | | |
| 3rd | 2 | 2 | 2 | 1 | FAIR | | |
| | 6 | 6 | 6 | 3 | 0 | | 21 |

| | | | | | | | |
|------------------|-------|-------|-------|-------|-------|--|----|
| 8/21/2019 | | | | | | | |
| Wednesday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 2 | 2 | 2 | 1 | FAIR | | |
| 2nd | 2 | 2 | 2 | 1 | FAIR | | |
| 3rd | 2 | 2 | 2 | 1 | FAIR | | |
| | 6 | 6 | 6 | 3 | 0 | | 21 |

| | | | | | | | |
|------------------|-------|-------|-------|-------|-------|--|----|
| 8/22/2019 | | | | | | | |
| Thursday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 2 | 2 | 2 | 1 | FAIR | | |
| 2nd | 2 | 2 | 2 | 1 | FAIR | | |
| 3rd | 2 | 2 | 2 | 1 | FAIR | | |
| | 6 | 6 | 6 | 3 | 0 | | 21 |

| | | | | | | | |
|------------------|-------|-------|-------|-------|-------|-----------|----|
| 8/23/2019 | | | | | | | |
| Friday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 0 | 0 | 0 | 0 | FAIR | SALE HELP | |
| 2nd | 2 | 2 | 2 | 1 | FAIR | | |
| 3rd | 3 | 3 | 2 | 1 | FAIR | | |
| | 5 | 5 | 4 | 2 | 0 | | 16 |

| | | | | | | | |
|------------------|-------|-------|-------|-------|-------|--|----|
| 8/24/2019 | | | | | | | |
| Saturday | Needs | Needs | Needs | Needs | Needs | | |
| 1st | 0 | 0 | 0 | 0 | FAIR | | |
| 2nd | 2 | 2 | 2 | 0 | FAIR | | |
| 3rd | 3 | 2 | 2 | 0 | FAIR | | |
| | 5 | 4 | 4 | 0 | 0 | | 13 |