

The Defiance County Agricultural Society, Inc.

P.O. Box 184
Hicksville, OH 43526

Job Description/Requirements for Ticket Sales and Collection at Gates

This bid is for the 2018 Defiance County Fair, August 18 – 25, 2018

Hours of service are 7 am to 9 pm Saturday August 18, 2018 through Saturday August 25, 2018.

There are a total of 6 gates needing staffed for each shift

- Gate 1 - Drive through gate (near Secretary's office)
- Gate 2 – Parking Lot (near Secretary's office)
- Gate 3 – Parking Lot (near race horse barn)
- Gate 4 – Campground entrance
- Gate 5 – Walk In/Drive In gate (at Maple and Hicks Streets)
- Gate 6 – Walk In Gate (corner of Main and Hicks Streets)

At the beginning of each shift the supervisor of the ticket sellers will pick up and sign out change and tickets in the Secretary's office.

At the end of each shift, supervisors will return money and tickets to the office and remain there until their money boxes are balanced.

Money shortages will be deducted from the end payment to sellers

Supervisors MUST attend a planning meeting before the fair.

All ticket sellers must be a minimum of 21 years of age or older. Failure to follow this will result in a deduction from the end payment.

Shift schedule	7 am – 11 am	11 am – 3 pm
	3 pm – 6 pm	6 pm – 9 pm

Your bid proposal must include your proof of insurance, references or work experience/history and plan of operation for this position

Name: _____

Address _____

Phone _____ Email _____

Bid Proposal \$ _____

The Defiance County Agricultural Society reserves the right to refuse any or all bids

Mail bids to Defiance County Agricultural Society, P.O. Box 184, Hicksville, OH 43526

Sealed Bids due April 6, 2018

Bids will be opened and read April 10, 2018

Decision on bids will be made at the Director's Meeting